

Torphichen Parent Council

Torphichen Primary School
The Loan
Torphichen
EH48 4NF

wltorphichen-ps@westlothian.org.uk
torphichenparentcouncil@outlook.com

Minutes & Actions of Torphichen Primary School Parent Council Meeting 23rd February 2022 - 6.30pm

Attendees

Moira Gault	MG	Suzanne Parry John (Vice Chair)	SJ
Marnie Ferguson (Head Teacher)	MF	Louise Johnston (Principal Teacher)	LJ
Michelle Beukes	MB	Cat Murray (Treasurer)	CM
Stephanie Sage (Secretary)	SS		
Nic Rothwell-Hone (Chair)	NRH		
Gillian Young	GY		
Willem De Joode	WJ		

Apologies

Claire Conchie
Gilliam Amos
Jen Neville
Susan Campbell
Julia Miller
Anna Thomson

1. Introductions & Apologies

- NRH welcomed all attendees and apologies were stated as per above

2. Minutes & actions from last meeting

- The minutes from the previous meeting were approved and actions updated as per below

3. Headteacher's Report

Recent focus has been on school visions, values and aims, with a recent revision to rationale. Intent of rationale is to equip children for the 21st century. Rationale shared and feedback given. Draft will now be shown to school children.

Structure of assemblies has changed in terms of format and will be referred to as showcase events on annual calendar. Showcase events will give children the space to share their recent learning and encourage creativity/individuality. They can decide how they wish to share their learning with the wider community.

Another Agile learning session can be arranged, as per last year's, to allow parents a chance to experience what it's like to be a learner in Torphichen.

4. Fundraising Report/Forthcoming Events (SJ):

- Quiet fundraising period as no Christmas event was allowed, but it is hoped this will go ahead for 2022
- Due to easing Covid restrictions, indoor events are now allowed as long as face masks are being worn
- Philosophy of our fundraising approach: to ensure that all fundraising is benefitting to the community, entirely inclusive and allows participation from all without financial barriers
- Fundraising meeting in Torphichen Inn on March 3rd. This will be advertised/promoted to encourage attendance through FB and school email **(SJ/NRH)**
- Fundraising events to be explored further are Jumble Sale and Coffee Morning – low cost/high value
- Other fundraising ideas needed/are welcome
- More manpower needed to join in with fundraising effort. Financial goal: £1,500 which is felt to be realistic/achievable

5. Financial Report (CM):

- Beginning of the academic year seen £295 come in from Bags to School and treasure hunt
- Main fundraising event was the Halloween trail, contributing £493
- Christmas cards £155
- Face masks £145
- Dress down day £53
- £908 raised this academic year
- Total balance of account £1700
- Outgoings included Christmas gifts (£83) and zoom call(s) (£14)

6. AOB (NRH):

- Next meeting confirmed as being Monday 30th May 2022

Existing Actions

<u>12/02-01</u>	<u>AT to begin sourcing more detailed costings for Outdoor Classroom project and to feed these into TdJ/JY to allow them to complete grant application forms etc</u>	Ongoing – intentionally still open as more to do here, with school noting their gratitude for contributions to date	Open	<u>LT/TdJ/JY</u>
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New Actions

Action Ref	Action Details	Action update	Status	Owner
	Fundraising survey to be discussed/distributed by NRH/SJ prior to arrangement of fundraising meeting. Post related to fundraising will be shared on FB pages/FB page will be updated accordingly.		Open	NRH/SJ
	To promote next fundraising meeting via FB/school email.		Open	SJ